

OBJECTIVE AND ACTION PLAN

OBJECTIVE NO.	OFFICE	RESPONSIBLE OFFICER	FY	FY RESOURCE ESTIMATE		PERIOD
OBJECTIVE	ISAS/P&PD	(P&PD)		MYR	DOLLARS	
OL-A-14-77						
Consolidate the Agency's micrographic programs in the Printing & Photography Division.						

ACTION PLAN (Milestones)

1. Conduct a study to determine the extent of Agency micrographics program in terms of applications, personnel, equipment, and floor space.
2. Make recommendations to management identifying programs that can cost effectively be consolidated in P&PD, citing savings in equipment, personnel, and space.
3. Prepare a plan and timetable for consolidation of the previously identified programs in P&PD.
4. Begin implementation of the consolidation beginning with the identified functions within the DDA.

COMPLETION MONTHS: SCHEDULED O. ACTUAL Y											
OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
		0 → 0									
				0 → 0							
							0				
									0		